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| cid:2887E7B4-4235-4453-B7C9-14F4166BF0CB | Longridge Town Council  Council Offices, The Station Building  Berry Lane, Longridge, PR3 3JP  Telephone: **01772 782461**  email: [clerk@longridge-tc.gov.uk](http://h)  website: [www.longridge-tc.gov.uk](http://h) |

**Mission Statement**

Endeavour, through foresight and leadership, to enhance quality of life for Longridge residents and visitors.

Working to enrich facilities and nurture opportunity,

to protect and improve the built and natural environment, and promote community pride.

To the Mayor & Members of Longridge Town Council

Due to the current restrictions in place in respect of Covid-19,

you are requested to consider the following agenda items for Council

that is now a Zoom meeting to be held on

**Wednesday 10th March 2021 at 7pm.**



Andrea Pownall

Town Clerk

**1. Declarations of Interests**

(and written requests for disclosable pecuniary interest dispensations)

[Note: Councillors are responsible for declaring any personal / prejudicial or disclosable pecuniary interest pertaining to matters on this agenda.](http://h)

[If the personal interest is a prejudicial interest or there is a disclosable pecuniary interest, then the individual member should not participate in a discussion or vote on](http://h) the matter and must withdraw from the meeting and not seek to influence a decision unless a dispensation request has been submitted in writing.

**2. Approval of Note Minutes**

**To resolve to approve** as a correct record the

Note Minutes of Council dated 10th February 2021.

**3. Consideration of Planning & Licence Applications**

3/2021/0093 - 69 Preston Road - Proposed single-storey side extension and side porch

<https://www.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2021%2F0093>

3/2021/0017 - The Brows Farm, Higher Road - Proposed agricultural building

<https://www.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2021%2F0117>

3/2021/0106 - 35 College Close - Proposed conversion of garage to study and first floor extension

<https://www.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2021%2F0106>

3/2021/0190 - 2 Water Meadows - Proposed single storey rear lean-to extension to form new integral garage. Conversion of existing garage to form new office/snug. Flat room link extension (side/rear elevation)

<https://www.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2021%2F0190>

Appeal to Secretary of State - 3/2020/0620 & 0621 - Alston Hall, Alston Lane - Proposed single storey replacement conservatory to rear.

Does LTC wish to modify/withdraw or make any additional comments?

Previous response: *Longridge* *Town Council have no comments to make on the above planning applications.*

**4. Refusal of Planning Permission- 3/2021/0070 - The Stables, Chaigley Road**

**Council to note** the refusal of planning permission in accordance with the attached document.

**5. Return Face to Face Meetings**

**Council to discuss and agree** location for potential return to face to face meeting with effect from May 2021 in accordance with the attached NALC guidance.

**6. RVBC Infrastructure Funding Statement 2019/20**

**Council to discuss the** attached document.

**7. Longridge Assets**

**Council to note** the verbal update

**8. Councillor Code of Conduct and Meeting Etiquette**

**Council to adopt** Councillor Code of Conduct and Meeting Etiquette. The Local Government Association state that the Councillor Code of Conduct is designed to protect Councillors democratic role, encourage good conduct and safeguard the public's trust in local government.

**9. Community Engagement Proposal**

**Council to discuss and agree** on a Community Engagement Strategy, as per the attached proposal.

**10. Roofing Works, Station Buildings**

**Council to note** the verbal update

**11. Councillor Vacancy - Alston Ward**

**Council to note** the verbal update

**12. Grant - GLAS**

**Council to discuss** verbal update from Budget Committee

**13. Allotment Rents**

**Council to agree rent** for 2021/20 as attached report

**14. Longridge Loop Working Group**

**Council to note** verbal update

**15. Longridge Pump Track**

**Council to note** verbal update

**16. Help Longridge**

**Council to note** the verbal update.

**17. Price Increase - Terry Lewis**

**Council to note** the price increase with effect from 1st April 2021 (see attached report)

**18. Finance**

**Council to authorise payment** of the following**:**

**a. Resolve to pay** RVBC - £240.11 (lease of allotment land Windsor Ave)

**b. Resolve to pay** RVBC - £170.81 (unblocking/clear drains public toilets)

**c. Resolve to pay** Rosemary Glen - £568.17 (Public Toilets - February)

**d.** **Resolve to pay** TPCS - 46.82 (landline/broadband bill - 13.02.21-

12.03.2021)

**e. Resolve to pay** Terry Lewis - £80 (January)

**f. Resolve to pay** Terry Lewis - £80 (February)

**g. Resolve to pay** NALC - £889.72 (Subscription) **from 2021/22 budget**

**h. Resolve to pay** Viking Direct - £65.39 (stationery)

**Council to note the following payments :**

Singleton Joinery - £4,190.00 - deposit towards materials for insulation works - (verbal minute 0407)

Longridge Community Gym - £750 - Grant payable (verbal minute 0387)

**Council to note** under Finance approved at the last meeting the invoice for Vision ICT - £21.60 has been cancelled and will now not be paid.

**Council to note the following direct debits** which are for information only**:**

a. Salary - £1159.99 (February)

b. Nest - £64.79 (February)

c. Gas Bill - £90.18 (01.01.2021 - 31.01.2021)

d. Hygiene Bins Station Buildings - £61.34 (February)

**19. Reports from Councillors on Issues Raised by Residents (for information only)**

**20. Items in Progress**

**21. SCHEDULED DATE OF NEXT MEETING**

The next Council Meeting will be held on Wednesday 14th April 2021.